

# Open the door to dematerialization for all

"We market a new simple, secure, automated and interoperable Web-based solution of 100% electronic mails with probative value (as well as hybrid mails via postal services), compliant with SOX and Basel II, for very small, small and medium companies, as well as all professional, governments or individuals activities, with automatic archiving and multi-filters instantaneous search ('zero' data loss), which will enable you to reduce your administrative costs from 50 to 75%."

Marc Planchette – Chief Executive Officer – EREGEX



## Challenge

EREGEX is a Documentary Trusted Third Party that helps to create a paperless world where risks of fraud, loss or theft of archived documents, diversion of internal procedures and identity theft are eliminated - because it is very expensive for community - and where the comfort of work, as well as substantial savings for companies are highly increased.

While the paper is not environmentally friendly because of non-biodegradable organochlorine products for its manufacture, and because it participates in deforestation, the use of EREGEX services contributes to a sustainable economy.

According to a UNESCO report:

"Reduction in consumption of energy and materials needed for growth is based largely on dematerialization."

The EREGEX idea is to manage correspondence from a single account of certified correspondence as secure as a bank account, available anytime and anywhere, for life.

## Solution

A single and instant platform with HTTPS access for dematerialized documents (100% electronic originals) *without* having to install a digital certificate or to download any encryption software on the workstation, with a *simple invitation* sent previously by email to counterparties for their acceptance of electronic exchanges.

*Strong authentication of the parties,*

1<sup>st</sup> condition of the probative value is carried through the SMS loop that converts the mobile phone into electronic pen, for:

- sending and receiving 100% electronic correspondence (letter, purchase order, invoice, recovery, meeting convocation, notice, etc.);
- signing contract,

from any Internet-connected computer - for greater freedom and mobility.

*Document integrity,*

2<sup>nd</sup> condition of probative value is guaranteed by the sealing and encryption of data thanks to the electronic signature of the Trusted Third Party (proxy), at the time of filing in Digital Vault Storage (DVS).

The *timestamp* is recorded to the nearest second, for:

- Date of Issue
- Shipping Date
- Date of receipt
- Date of treatment (open document)

## SUMMARY OF KEY FACTS

### Clients

Companies of all sizes, all professions, self-employed, handycraft men, administrations, citizens.

### Proposed solution

Management of probative value correspondence and outsourced archiving (SaaS)

### Benefits

- i. Acceleration and responsiveness of trade (the 100% electronic letters are received within one minute)
- ii. Automatic electronic archiving with probative value
- iii. Instant search of items (even years later)
- iv. Save time and money
- v. Savings from 50 to 75% on administrative costs
- vi. Interoperability (automatic data imports in computer systems)
- vii. Better trade relations with suppliers and customers
- viii. Legal and IT security
- ix. Simplicity and ease of use
- x. Mobility

### Services offered

- ⇒ **Dematerialized services (for 100% electronic originals)**
  - ✦ Electronic Simple Letter (ESL)
  - ✦ Electronic Recorded Delivery Letters (ERDL) with signed Ack of Receipt
  - ✦ Electronic Invoice (Signed PDF)
  - ✦ EDI Invoice
- ⇒ **Postal services (hybrid)**
  - ✦ Ordinary Letter
  - ✦ Recorded Delivery Letter with Ack (RDLA)
- ⇒ **Certified fax and e-mail**
- ⇒ **VISA International Debit Card (with instant payment between cards)**

### Use

- Online form for immediate account opening (HTTPS connection)
- Intuitive learning of services (takes only minutes)
- Online Tutorials (if needed)

*Work safely at the speed of communication!*

The timestamp solution used for the signature server (OPEN-TSA) is internal. The time server is synchronous (NTP) with the atomic clock in Meudon (France).

For added security, *evidences of processing are sequestered by Mr. Jean-Louis Hauguel*, Bailiff at Paris, on a physically sealed Usher server (non-rewritable WORM recording, NF Z42-013). And it guarantees:

- Long term conservation (secure data center);
- The integrity of stored documents;
- The restitution on request.

At the request of the customer, the restitution of documents is done in the Bailiff presence (on CD or DVD) which notifies minutes.

The backup is done in a secure data center: 1.5 second after the processing of each document.

The EREGEX accounts of correspondence are as safe as bank accounts.

***In these security conditions, the electronic original documents have the same probative value as the original paper documents.***

For more information about the legislative framework for electronic signatures, please visit:  
[www.eregex.com](http://www.eregex.com) > Home > Warranties > Legislative framework > USA > click here <  
[European Union](#) > click here <

If counterparty is not yet using EREGEX solutions, it is always possible and advantageous to use the EREGEX 'hybrid mail' services for sending him a rematerialized mail on paper and shipped via the postal services from any computer connected to the Internet.

*The computer is turned into 'Post Office'.*

The original documents, created from traditional desktop applications (.pdf or .doc) are downloaded securely (HTTPS connection) from the account of certified correspondence to be printed, placed in envelopes, stamped and mailed by the Trusted Third Party on behalf of the client, which outsources its publishing and legal archiving chain, becoming more competitive through productivity gains by eliminating unproductive tasks.

***With EREGEX, the electronic original documents have probative value (not anymore the paper ones).***

## Benefits

EREGEX users enjoy the *legal opposability of the document content and the proof reverse*. They no longer have to prove the sending of a correspondence. It's to your recipient to make the proof of the non receiving.

Given that 100% electronic certified letters via EREGEX are *non-repudiable*, the recipient can *not* open a letter or invoice, but it cannot claim not to have received it.

Furthermore, *the date is certain*.

And as the original documents are not modifiable, EREGEX is also ideal for IPR (intellectual property rights) protection, such as for: photos, artworks, designs and models, copyrights of texts and melodies.

Productivity gains are important with EREGEX.

On average, office workers spend 40% of their time managing documents (it represents 10% to 15% of the expenditure of an organization).

In a Price Waterhouse study, a clerk spent 67 hours to find 15 documents out of the 20 that had been requested, among 20.000 archived.

The costs of archiving are high in companies that spend an average of 20.00 Euros for archiving and retrieving a document. A misfiled document generates an average cost of 120.00 Euros (search time) and 250.00 Euros to rebuild a lost document. Note that 7.5% of the documents are definitely lost in organizations.

With EREGEX *you find any document among millions in a few clicks*, from a simple Internet connection (thanks to the multi-filters search engine).

The cost of sending and archiving documents via EREGEX allows *savings from 50 to 75% on administrative costs*. For example, the cost of an Electronic Recorded Delivery Letter (ERDL) with signed electronic acknowledgment is 2.98 Euros without VAT including automatic filing. And it is received within a minute by the recipient, even across the world.

The account opening is immediate and free with EREGEX! Simply fill out an online form (individual or company).

In seconds, from any computer, to send certified mails by the Trusted Third Party (via postal service), it is necessary to fund the account by choosing one of 5 pre-paid packages (no hidden costs, no minimum monthly, payment only for consumption).

To qualify for the legal opposability of the document content and enable 100% electronic services that provide greater economies in terms of cost of transmission of outgoing mail and automatic archiving of incoming mail, it is necessary to download, sign and send the required documents for verification of identity by email [subscription@eregex.com](mailto:subscription@eregex.com) or by fax +33 (0) 1 44 59 94 46 and by mail to the EREGEX postal address (link 'My contract' in the account).

## ASK TO YOUR EREGEX ADVISOR

- Demonstration
- Video (Skype)
- Webcast flash (20 minutes)
- Assistance & Training

